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| Tense/Type | Active Voice | Passive Voice |
| Present Indefinite Tense | First form of Verb/do or does and First Form of the verb  I take tea.  I do not take tea. | Is/am/are +third form of the verb (past Participle form) +by agent (doer of the action). Tea is taken by me. Tea is not taken by me.    The lamps are lighted.    Active  Passive          |
| Past Indefinite Tense | Second form of the Verb/did and first form of the verb.  The boys made a noise.  The boys did not make a noise. | Was/were +third form of the verb (past Participle form) +by agent (doer of the action). A noise was made by the boys. A noise was not made by the boys.    The lesson was taught. |
| Future Indefinite Tense | Will/shall +First form of the Verb  The boys will make a noise.  The boys will not make a noise. | Will/shall +be+third form of the verb(past Participle form) +by agent(doer of the action)  In Negative and Interrogatives ‘not’ will come after will/shall as will/shall +not+be .  A noise will be made by the boys.  A noise will not be made by the boys.    He will not be allowed to come here. |
| Present Continuous | Is/am/are +first form of the verb+ing  The boys are making a noise.  The boys are not making a noise. | Is/am/are+being+third form of the verb(past Participle form) +by agent(doer of the action).  A noise is being made by the boys.  A noise is not being made by the boys.    The house is being built. |
| Past Continuous Tense | Was/were +1st form of the Verb+ing.  The boys were making a noise. | Was/were+being+third form of the verb (past Participle form) +by agent (doer of the action).  A noise was being made by the boys.    The house was being built. |
| Present Perfect Tense | Has/have+Third form of the Verb(Past Participle Form).  The boys have made a noise.  The boys have not made a noise. | Has/have+been+third form of the verb(past Participle form) +by agent(doer of the action). While making negatives /interrogatives ‘not ‘will come before been.  A noise has been made by the boys.  A noise has not been made by the boys.    The result has been declared/announced. |
| Past Perfect Tense | Had+Third form of the verb  The boys had not made a noise | Had+been+third form of the verb (past Participle form) +by agent (doer of the action) While making negatives/interrogative ‘not ‘will come before been.  The noise had not been made by the boys.    The result had been declared. |
| Future Perfect Tense | Will/shall +have+3rd form of the verb.  The boys will have made a noise.  The boys will not have made a noise. | Will/shall+have been+ third form of the verb(past Participle form) +by agent(doer of the action)  While making negatives ‘not’ will come before been.  A noise will have been made by the boys.  A noise will not have been made by the boys.    The result will have been declared. |
| Modal Verbs | Can/could/may/might/must/ ought to etc. | Can/could/may/might/must/ ought to+ be+ third form of the verb(past Participle form) +by agent(doer of the action)  In Negative and Interrogatives’ not’ will come after modals then be.  You ought to respect your parents.  Your parents ought to be respected by you. |

Suggestions are invited:- Bawa 9501034232

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